

Professional Development and Preparation Days 2020-21

PRESERVICE- Elementary and Secondary

District Focused Professional Learning will occur on the dates and at the times specified and highlighted in **YELLOW**.

For the remaining days of Pre-Service, Building Leadership Teams will determine placement of Building Focused Professional Learning, Principal Directed Activities, and Educator Preparation using the following time allotments for each of the Pre-Service Activities.

These time allotments **MUST** be followed to meet guidelines for State Audited Student Contact Time.

Building Level Professional Learning:

Select any **THREE (½) Days**

Must include time for Appraisal Overview with **ALL** staff
All Building Focused Professional Learning sessions must be entered into Frontline Professional Growth.

Principal Directed Activities:

Select any **TWO (½) Days**

Educator Preparation:

Select any **ONE (½) Day**
 Does not include August 6, 2020

Effective professional learning includes opportunities for **collaboration** and **implementation**.

Date	District Focused Aligns with District Goals	Building Focused Aligns with Building SIP/Goals/Needs		Individual Focus Aligns with Individual Goals Outlined Through Appraisal Process	Principal Directed Principal-Directed Faculty/Grade Level Focused Meetings		Educator Preparation	
	Professional Development Counted Toward State Audited Student Contact Time				Not Counted Toward Student Contact Time			
8/06/20 THUR							Elem: 8:00am-4:00pm Sec: 7:30am-3:30pm (May be flexed)	
8/07/20 FRI		AM	PM		AM	PM	AM	PM
8/10/20 MON	Elem & Sec: 7:30am-3:30pm Lunch 90 min							
8/11/20 TUE	Elem & Sec: 7:30-11:00am Lunch 90 min		PM			PM		PM
8/12/20 WED		AM	PM		AM	PM	AM	PM
8/13/20 THUR Dismissal Times for Students Elem: 11:15am Sec: 12:20pm			PM			PM		PM

Educators must be provided **90 minutes for lunch** on all days of Pre-Service.

Pre-Service Professional Development Plan Due by July 22, 2020- Submitted via Microsoft Teams

- **Preservice: (1) No variance is available for Educator Preparation on August 6 or District Focused Professional Learning on August 10 and 11. (2) BLTs will collaboratively determine the pre-service schedule for their buildings following the designated time allotments. Pre-Service Schedules are due with the Pre-Service Professional Development Plans by July 31, 2020. (3) Extra-curricular activities DO NOT occur during the professional day August 6-13. These activities may occur prior to the beginning of or after the professional day. (4) New Educators: August 3, 4, 5, 6. New Educators have training outlined in the New Educator packet. (5) Returning Educators Flex Day (Aug 6) – see Policy GBZCCA**
- **Building Professional Development** is designed to improve the school. Building Prof. Development sessions are described in the Building Prof. Development Plan and are due to Dr. Yeager by designated dates (**pre-service due July 31**). The District may provide some PD content for schools.
- **Variance Request:** Variance Request process is outlined in the Negotiated Agreement –Variance Procedure. Changes must be communicated to staff (classified as appropriate) immediately following variance approval. See Grade & Reporting Dates document for grades due times if a variance is approved.
- **Attendance** is taken for all Professional Development days. Only illness/bereavement leave can be used, as appropriate. No Discretionary Personal Business Leave may be used on Prof. Development days.
- **Out-of-District Professional Activities** are not approved during Prof. Dev. or Parent Teacher Conference days except in unique circumstances. Prof. Council reviews/approves requests. Student field trips are not Prof. Activities.
- **Summer Conference 2021: May 26-28**

Professional Development and Preparation Days 2020-21

INSERVICE- Elementary and Secondary

Effective professional learning includes opportunities for **collaboration** and **implementation**.

Date	District Focused Aligns with District Goals	Building Focused Aligns with Building SIP/Goals/Needs	Individual Focus Aligns with Individual Goals Outlined Through Appraisal Process	Principal Directed Principal-Directed Faculty/Grade Level Focused Meetings	Educator Preparation
Professional Development Counted Toward State Audited Student Contact Time				Not Counted Toward Student Contact Time	
9/25/20 FRI	Elem & Sec: 7:30am-3:30pm Lunch 90 min			<p>Professional Flex Time <i>Noted in Blue</i></p> <p>***All bargaining unit members will be allowed to exercise professional judgment in flexing work time during the 5 half-days designated as Educator Preparation time.</p> <p>The professional employee must meet the exporting or grade entry deadline as listed in the Grade & Reporting Dates</p> <p>Elem: 1:00-4:00pm MS: 12:15-3:30pm</p>	
10/09/20 FRI		Elem: 8:00-11:30am Sec: 7:30-11:00am Lunch 60 min			Elem: 12:30-4:00pm Sec: 12:00-3:30pm
10/14/20 WED Dismissal Times for Students Elem: 11:15am Sec: 12:20pm		Elem: 12:30-4:00pm Sec: 1:30-3:30pm Lunch 60 min			
12/18/20 FRI Dismissal Times for Students Elem: 12:00pm Sec: 11:15am					HS: 12:15-3:30pm
1/04/21 MON			Elem: 12:30-4:00pm Sec: 12:00-3:30pm Data Analysis and Planned Actions within Appraisal Process Due January 15 for ALL Educators Lunch 60 min		<p>The professional employee may complete the required prep work during a time and at a location of the employee's choosing. Presence at the work site is not required.</p> <p><i>Those typically not preparing grades or for parent conferences who wish to utilize the flex-time on these professional days should discuss with their principal/supervisor what their off-site work will entail.</i></p> <p>*See additional details below.</p>
1/05/21 TUE	Elem & Sec: 7:30am-3:30pm Lunch 90 min				
2/05/21 FRI		Elem: 8:00-11:30am Sec: 7:30-11:00am Lunch 60 min		Elem: 12:30-4:00pm Sec: 12:00-3:30pm	
3/22/21 MON		Elem: 12:30-4:00pm Sec: 12:00-3:30pm Lunch 60 min		Elem: 8:00-11:30am Sec: 7:30-11:00am	
4/16/21 FRI	Elem & Sec: 7:30am-3:30pm Lunch 90 min				
5/20/21 THUR Dismissal Times for Students Elem: 12:00pm Sec: 11:15am				Elem: 1:00-2:30 Sec: 12:15-1:45 Following AM with Students	Elem: 2:30-4:00 Sec: 1:45-3:30 Following Principal Directed
5/21/21 FRI					Full Day Check Out

In-Service Professional Development Plans due by the designated dates- Submitted via Microsoft Teams.

*Professional employees are not required to submit documentation of work time or location when exercising this professional privilege.
*Bargaining Unit members on leave who retain responsibility for submission of grades and who turn in grades by the published deadline will not have the flex time count against leave.

Approved by Professional Council 3/9/2020. Pending BOE approval and teacher ratification.
Latest calendar available in O-Zone/Calendar Tab.