

# Directions for Registering as an Olathe NEA Member on the Website

\*FOR ASSOCIATION USE ONLY\*

Any Olathe NEA member can access association documents such as newsletters, Association Representative (AR) meeting minutes, and AR handbooks materials.

1. Go to <http://www.olatheneia.org/>
2. In the lower right-hand corner, click on "Register"
3. Complete the fields pictured below, verify you're not a robot, and don't forget to click "Register."

## ONEA MEMBERS

→ Register

→ Log in

→ New User Registration Form

Username

Email

First Name

Last Name

Home Building:

Please use a  
**NON-SCHOOL E-MAIL ADDRESS**  
to register your account.

I'm not a robot

reCAPTCHA  
Privacy - Terms

Registration confirmation will be emailed to you.

Register

This is what you will use to log into the members-only side of the website!

Do NOT use your school e-mail address!

Once the Communications Director verifies your membership, you will receive an email with instructions on how to log in!

If you receive an error message that says "Unable to register. Please contact the webmaster," you probably already created an account. Try clicking on "Log in" on the main page. There is a "Lost Your Password?" link.